**Cottage Grove Chamber of Commerce**

**Board Meeting 01/18/2017**

Attending Members: Melanie, Dr Kami, Dr Dave, Mike, Lloyd, Amy, Jeanne, John, Paula, Michelle

* Approve Past Minutes—Motion to Approve John and 2nd by Melanie
* Finances (End of Year 2016)

All board members received new binders for the 2017 year

* Paula’s Corner

1. Member Renewals/ New Members-We still have 36 members yet to pay for this year, we have decided as a board to mail another invoice. Then in February if we still don’t have payment we will make phone calls to the members to reach out. There are 9 members at this time that will not be renewing their membership.
2. 2017 Calendar Update: Coffee and Commerce/Business After 5 sponsors- Our first Coffee and Commerce is going to be held in February at Oakpark Place with them sponsoring for $150.00 with 2-fold marketing presenting with speaker Lisa We are looking at having it from 8:00 am-9:30am.

* Executive Director Employee Proposal-There was a motion by Dr Dave and a 2nd by Kyle for the following our ED will now be considered an employee and will have pay in the following ways. $17.00/hour for up to 86.66 hours a month. New members bonus @ $10.00 per new member, monthly payment by CGC to the ED with W/H at the option of the ED. Taxes paid by the CGC and Quarterly and year end reports filed through Mennenga Tax. UI/costs $1050 + SS/Medicare $1105 + Wages+ Bonus TOTAL projected cost to the CGC is about $19,575.
* Finalize 2017 Budget-Motion to Approve by John and 2nd by Dr Kami All-Approved This budget has been posted onto the website for others
* Annual Dinner -We are at 94 PEOPLE way to go Melanie this is a super turn out for the 2nd annual event! Cocktails 5:30-6:30, Dinner 6:30-7:30, followed by MadHatters from the UW 7:30-8:30pm.
* Event Proposals: Chamber Raffle- Chamber Raffle we have changed the prizes to include the top 5 winners. 1St place $2000.00, 2nd place $1000.00, 3rd place $500.00, 4th place $300.00 and 5th place $200.00. We have the paperwork to fill out to get a Raffle License. Mike will get started on that part. Dr Kami made a motion to approve us to move forward on this fundraiser for the chamber and 2nd was made by Melanie. All approved
* Marketplace Dayz has great start by Jeanne, she provided us with a rough draft for the 3 dates we have picked June 24th, July 22nd and August 19th. The rest of her ideas’ are rough drafts at this point. Motion to approve by Lloyd and 2nd by Melanie to set these dates and move forward with this.
* Team/Event Updates (Leaders)

Ambassador (Leader: Chimeng) Ribbon cutting Jan. 20th

Marketing (Sarah H.)

Community and Business Dev. (Mike)

Scholarship and Education (Dr. Kami)

Website and Social Media (Melanie)

Annual Dinner (Melanie/Mike) **Friday, January 20, 2017 (90 plus)**

Golf Outing (Steve)

Marketplace Dayz (Jeannie)

Night Golf (Jessica B.)

Christmas in the Grove (Amy)

Firemen’s Festival Craft Fair (Melanie)-Motion to donate $1,000.00 sponsorship to the Firemen’s festival by Melanie and 2nd by Lloyd. This will increase a lot of marketing and put our name out that we are here for community.

* Adjourn 1:32pm