**Cottage Grove Chamber of Commerce**

**Board Meeting 05/18/2016**

**Start time 12:10p.m**

Attending: Mike, Lloyd, Dr Dave, Michelle, Dr Kami, Amy, Melanie, Paula, Steve, Klye

* Approve Past Minutes/ Finances-Motion to approve Steve, Dr Kami 2nd on both Minutes and finances
* Executive Director: Paula

Updates/Proposals- See attached Chamber report from Paula on ideas –Football Theme in Oct \*New Members/Renewals 2016 Fall membership drive -See attached Chamber report from Paula

* Outreach Fund request form-Attached is a new form from Paula that we need to address again in June when we see a couple examples from Paula and Amy for guideline pillars. We would like it to be Cottage Grove based organization (Non-profit & civic-duty) We also need to align with scholarship- School based not material items-Tabled until June
* Travel Wisconsin (Event Listing)- Attached are the Wisconsin dept of Tourism that Paula is now a contributor on to add Cottage Grove Chamber events to for us to spread the word.
* Community Guide Update Teri has added Ho-Chunk and Monona State bank both did large ads included MSB is on the back page. We have 6000 printed and 4000 going to residents so we have extras to have at local businesses. We still need shipping date, print date, but pictures and articles are done. We are also waiting on member list update and finding out who is paying for the shipping to Milwaukee for postage.
* 2016 Nomination Committee –Attached is the outlay of our board, we will start an early nomination process and Mike has agreed to stay President for another year and then look for president elect for the following
* Business Cards/polo shirts for board & ED- Lloyd motion to approve clothing for Paula’s clothing, Melanie 2nd. Dr Kami also motioned to approve Business cards for Paula and Lloyd 2nd.
* Committee/Event Updates (Chairs or Liaisons)

Ambassador (Dr. Dave)

Marketing (Sarah Weber/Melanie) CG First

EDC (Mike) UW Extensions May 23 1:00 p.m.

Scholarship (Dr. Kami) *\*Payments will be made after grades are received from student* Member Meeting (Paula)\* *She is already almost complete with 2017 meeting dates*

Website and Social Media (Melanie) *\*\*CRAFT FAIR\*\* 29 vendors already, requested $10.00 for banner, Steve Motioned to approve and Lloyd 2nd.*

Annual Dinner (Mike)

Golf Outing (Steve) *\*\*going REALLY well\*\**

Family Fun Night (Dr. Kami) *August 12th, we are looking into bug spray options*

Night Golf (Ronelle/Steve)

Badger Game (Jeanne S/Kyle)

Christmas in the Grove (Amy)

* Adjourn 1:23 p.m